

30 April 2024

The Management of **Tanzania Portland Cement Public Limited Company** is inviting for applications from ambitious, energetic and performance driven individuals to fill in the below position.

<b>Position:</b>	<b>FINANCIAL ACCOUNTANT</b>
<b>Number of Position(s):</b>	<b>1</b>
<b>Reports To:</b>	<b>REPORTING &amp; CONTROLLING MANAGER</b>
<b>Minimum Qualifications:</b>	<ol style="list-style-type: none"> <li>1. Possession of a <b>CPA</b> qualification, with a <b>Bachelor's degree in Accounting</b> or a related field.</li> <li>2. Proficiency in utilizing computing tools including Microsoft Excel, Word, Outlook, etc.</li> <li>3. Excellent communication and analytical abilities.</li> <li>4. Thorough comprehension of International Accounting Standards and principles.</li> </ol>
<b>Experience:</b>	Minimum <b>4 years of hands-on experience</b> in the profession, demonstrating a comprehensive understanding in accounts, taxes and reporting.
<b>Main Duties and Responsibilities:</b>	<ol style="list-style-type: none"> <li>1. Responsible for Capex controls, AFE creation, reconciliations and verification</li> <li>2. Recording fixed assets, monthly reconciliations, depreciation runs, disposals, write-offs, etc</li> <li>3. Responsible for developing and maintaining internal controls for Capex and fixed assets and updates to accounting policies affecting fixed assets to management</li> <li>4. Responsible for inventory management including daily and monthly production report postings and reviews,</li> <li>5. Responsible for management of Quarterly stock-taking,</li> <li>6. Responsible in preparation and review of financial statements,</li> <li>7. Responsible for statutory Reporting; Preparation and Analysis of schedules for external and internal auditors</li> <li>8. Supporting in Group reporting; Monthly Group reporting, Monthly FAFO, Quarterly forecast and Operating Plan</li> <li>9. Perform other responsibilities as defined in the TPCPLC Financial Regulation</li> <li>10. OSHA Compliance as per company and Statutory Requirements,</li> <li>11. Compliance to HC Group code of Business conduct; compliance policies and guidelines,</li> </ol>
<b>Mode of Application:</b>	Click this link to apply: <a href="https://tpcplc.powerappsportals.com/">https://tpcplc.powerappsportals.com/</a> and attach detailed CV in PDF format which includes e-mail and/or telephone contacts, names and addresses of three (3) referees. <b>DO NOT ATTACH CERTIFICATES.</b>
<b>Application Deadline:</b>	Deadline for application is <b>6th May 2024</b> . Only shortlisted candidates will be contacted for interviews.

**TWIGA CEMENT IS AN EQUAL OPPORTUNITY EMPLOYER.**

**NO CHARGES APPLY FOR THIS POSITION.**

