

06 Nov 2024

<p>The Management of <b>Tanzania Portland Cement Public Limited Company</b> is inviting for applications from ambitious, energetic and performance driven individuals to fill in the below position.</p>	
<b>Position:</b>	<b>Financial Accountant</b>
<b>Number of Position(s):</b>	<b>1</b>
<b>Reports To:</b>	<b>REPORTING &amp; CONTROLLING MANAGER EAST AFRICAN REGION</b>
<b>Minimum Qualifications:</b>	<p>CPA or its equivalent, <b>First Degree in Accounting, Finance or its equivalent.</b>            Proficient knowledge of computing tools such as Microsoft Excel, Word, Outlook etc.            Strong communication and analytical skills.            Strong understanding of International Accounting Standards and principles.</p>
<b>Experience:</b>	Minimum of at least <b>three (3) years</b> of working experience in accounting role.
<b>Main Duties and Responsibilities:</b>	<p><b>Month-End Closing &amp; Reporting:</b> Oversee the preparation and accounting for accruals, provisions, and prepayments.</p> <ul style="list-style-type: none"> <li>Conduct monthly reconciliation of Trial Balance items, ensuring all balance sheet items are supported by accurate schedules. Ensure schedules match the Trial Balance. Save all schedules in designated department folders on MS Teams and File Server.</li> <li>Maintain the monthly closing schedule, ensuring it is updated, reviewed, and signed off.</li> <li>Manage monthly Group reporting for actuals, forecasts and budget, Preparing, reviewing, and distributing the Contribution report, Handling COMET reporting (Main, Disclosure, and KPI reporting).</li> </ul> <p><b>Presentations &amp; Ad-hoc Reporting:</b> Assist in preparing presentations for Monthly Business Updates, Quarterly Management Meetings, and other key presentations as needed.</p> <ul style="list-style-type: none"> <li>Conduct various financial and ad-hoc analyses on request.</li> </ul> <p><b>IFRS Compliance &amp; Updates:</b> Ensure full compliance with IFRS standards by maintaining all related schedules, reviewing updates, and performing necessary computations in a timely manner.</p> <p><b>Financial Reporting:</b> Prepare quarterly financial reports (income statement, balance sheet, and cash flow statement) for reporting to the DSE and for publication in the newspapers.</p> <ul style="list-style-type: none"> <li>Preparation of the Annual Report and financial statements.</li> </ul> <p><b>Additional Responsibilities &amp; Compliance</b></p> <ul style="list-style-type: none"> <li>Conduct CAPEX investment evaluations on a need basis, Handle statutory reporting requirements on a need basis.</li> <li>Ensure compliance with the HC Group Code of Business Conduct.</li> </ul>
<b>Mode of Application:</b>	Click this link to apply: <a href="https://tpcplc.powerappsportals.com/">https://tpcplc.powerappsportals.com/</a> and attach detailed CV in PDF format which includes vacancy name, e-mail and/or telephone contacts, names and addresses of three (3) referees. <b>DO NOT ATTACH CERTIFICATES.</b>
<b>Application Deadline:</b>	<p>Deadline for application is <b>13th Nov 2024</b>. Only shortlisted candidates will be contacted for interviews.</p> <p><b>TWIGA CEMENT IS AN EQUAL OPPORTUNITY EMPLOYER.</b></p> <p><b>NO CHARGES APPLY FOR THIS POSITION.</b></p>

Board Directors:  
 Hakan Gurdal (Turkish)  
 Alfonso Velez (Spanish)  
 Francesco Brambilla (Italian)

Ruth Zaipuna (Tanzanian)  
 Christian Mikli (German)

